



Owner: Mrs. Nikkole

Infant/Toddler
1508 Ambassador Dr
Reno, NV 89523
775-624-0400

Preschool/School Age
6152 Mae Anne Ave STE 2
Reno, NV 89523
775-433-1764

Director: Miss Bernadette
Assistant Director: Miss Yaya

Director: Miss Elena



PARENT HANDBOOK

GENERATED IN 2025

WELCOME

TO LITTLE HANDS LEARNING CENTER - LITTLE HANDS LEARNING CENTER 2

We are so happy to have you join us!

We would like to welcome you to Little Hands Learning Center.

Communication is strongly encouraged between our parents and staff. We look forward to developing a positive relationship with you and your child.

Our Mission

At Little Hands, our mission is to provide a safe and developmentally age appropriate environment. Every child's day is filled with curiosity, discovery, and care. From infancy through teen years, we're dedicated to providing a safe, nurturing space where children can grow, learn, and build confidence. Little Hands teaches growing minds through social, physical, and cognitive development.

Our Philosophy

Little Hands Learning Center delivers an environment that encourages children to learn about themselves and others; to explore, grow, and develop while their parents are away.

01 Activity Centered

Little Hands encourages hands on activities and exploration. Materials are open-ended to allow creative use, or teacher directed to learn concepts of color, number, and spatial relationships. Sensory bins are an example of hands on learning.

02 Play-Based Learning

We foster active engagement and joyful learning, building strong foundations in literacy, numeracy, and social interaction while nurturing problem-solving and critical thinking skills.

03 Social-Emotional Development

We guide children in expressing emotions and communicating effectively while fostering empathy, cooperation, and self-regulation in a warm, inclusive environment.

04 Family Partnership

We value parents as their child's first teachers, fostering open communication, collaboration, and meaningful involvement in school life.



Required Documents for Enrollment

Parents must submit the following documents to complete the registration process:

1. Completed Enrollment Packet

available at the school office

2. Wellness Note

available at child's pediatrics office

3. Vaccination Record/Vaccination Exempt Form

vaccination record is available at pediatrics office and vaccination exempt form is available at the school office

4. \$125 Registration Fee

cash, check, or payment through brightwheel

Steps for Enrollment

01

Tour the Facility

02

Fill Out Paperwork

03

Return Paperwork

Paper work can be returned in person or via email.

✉ Email for Little Hands 1: littlehandsreno@hotmail.com

→ Infant/Toddler Program

✉ Email for Little Hands 2: littlehandsreno2@hotmail.com

→ Preschool/School Age

All required documents must be submitted before the child's start date.

Tuition Policy and Rates

We are a monthly, tuition-based school. **PAYMENT IS REQUIRED IN ADVANCE**

Infant - Preschool Rates

PER WEEK		5 DAYS	4 DAYS	3 DAYS	2 DAYS
INFANTS		\$300	\$280	\$260	
1 YEAR OLD		\$300	\$240	\$225	
2 YEAR OLD		\$275	\$235	\$220	\$200
3 YEAR OLD	AND TOILET TRAINED	\$250 Half-Day \$235	\$225 Half-Day \$190	\$200 Half-Day \$180	\$175 Half-Day \$150
4 YEAR OLD		\$250 Half-Day \$235	\$225 Half-Day \$190	\$200 Half-Day \$180	\$175 Half-Day \$150

TOILET TRAINED IS DEFINED BY INDEPENDENDLTLY USING THE TOILET WITH MINIMAL FACILITATION AND **ONE ACCIDENT OR LESS PER WEEK**. IF CHILD IS IN THE 3'S AND UP PROGRAMS. MORE THAN ONE ACCIDENT A WEEK A **\$25 CONVIENCE FEE** WILL APPLY. IF YOUR CHILD HAS **3 OR MORE ACCIDENTS IN ONE DAY, THEY WILL NEED TO BE PICKED UP FROM SCHOOL.**

School Aged Rates



		5 DAYS	DROP-IN AM AND PM	EARLY RELEASE & DELAYED START	DROP-IN FOR NO SCHOOL
SCHOOL YEAR		\$155	\$15 AM & \$15 PM	\$20 EACH	\$60
BREAKS		\$250			\$60

CHILD MAY NOT ATTEND SCHOOL IF TUITION IS NOT CURRENT. TUITION MUST BE PAID PRIOR TO CARE GIVEN.

HOLIDAYS AND VACATIONS

The center is closed on the following holidays: Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Nevada Day, Veterans Day, Thanksgiving and the following day, and one week for Christmas Day - New Years Day. Please note that some holidays may fall on the weekend and others during the week. **There are no tuition adjustments or makeup days for vacations or holidays and break closures, nor is it prorated.** Please see the accuarte yearly list of holidays at the center. Reminders will be posted with plenty of notice. ***We do not operate on WCSD schedule. LHLC and LHLC2 may be subject to snow days and un-foreseen closures.**

Tuition Policy and Rates Continued

\$125 Registration
Fee upon and
enrollment and
every August
after that

Annual supply
fee per child of
\$50 due every
May

10% sibling
discount applies
if **ALL** children
are full time
enrollment

Payments made
are non-
refundable

Returned checks
will incur a \$35
service charge

Unpaid balances
will incur a \$35
late fee and locked
door codes

Over Time Rates

Hours

We are open **Monday-Friday from 6:30am - 6:00pm**. Occasionally we may be open on Saturday for special events. See admin for specific details.

Late Pick-Up Fee

If your child/children are not picked up by 6:00pm a **cash fee of \$1 per minute per child** will be charged by the end of the week. Failure to pay will result in locked door codes.

Late Drop-Off

Our cut off time for drop off is by 10:00am. If your child/children arrives later than 10:00am, drop off will not be allowed. Unless a Dr's note is provided.



Withdrawal Notice

A written two-week notice with your child's last day of attendance is required for withdrawal. Without notice, two weeks of tuition will be charged.

Child Custody

Our facility strictly follows all court-ordered custody agreements. We will abide by the most current custody paperwork provided to us and appreciate your cooperation in keeping these records up to date.

Transportation Policy

Transportation is provided during the school year exclusively for grade school students attending Sarah Winnemucca, Westergard, and Melton Elementary Schools. For your child's safety, all students are checked in and out through Brightwheel, and parents receive real-time notifications when their child transitions between locations. Parents are responsible for providing appropriate car seats as required by law. Insurance and registration are kept in the van at all times and a copy of the designated drivers license is kept on file in the school office.

	Sarah Winnemucca	Westergard	Melton
AM Program Transportation Schedule	8:30am- 8:40am	8:40am- 8:50am	9:00am- 9:15am
PM Program Transportation Program	3:10pm- 3:20pm	3:00pm- 3:10pm	3:30pm- 3:40pm
Early Release Transportation Program	2:25pm- 2:35pm	2:15pm- 2:25pm	2:45pm- 3:00pm

Field Trips

Field trips are a privilege for children ages 6 and older. All trips are taken in our center van and may include Wild Island, the movies, Yogurt Beach, the park, Discovery Museum, Urban Air, and additional outings as planned. Wild Island trips occur twice weekly, while other field trips are scheduled throughout school breaks. For safety, children must follow all rules and make safe choices during trips. Unsafe behavior may result in the loss of field trip privileges.

Holidays, Vacations, and Absences

Holiday closure dates can be found in the Tuition Policy section. Families enrolled for one year are eligible for one tuition-free vacation week annually. Because we bill monthly, **you will be billed whether or not your child is present**, and we do not prorate for future months. Please notify us of any absences through Brightwheel so we can plan accordingly.

Birthdays/Celebrations

Parents are welcome to bring treats for birthdays, and we'll inform you of any classroom allergies to keep everyone safe. For certain holidays, we host potluck-style celebrations where families can sign up to bring a dish or drink. Allergy information is always shared in advance to ensure all children can enjoy the festivities.

Our Curriculum

Little Hands Learning Center allows the opportunity for children to learn and develop according to their individual learning style. A pre-planned monthly curriculum with themes and units will keep your child learning through hands on experience and play. With all the opportunities to explore and discover at their own pace. Curriculum is planned and designed to encourage and challenge little hands and little minds. With children growing so quickly and at all different times, we work hard to make sure curriculum fit the age appropriate classroom and will transition your child not only by age but by development as well. Which is determined by daily observations and assesments given by you child's primary teacher.

01 Infant Program

We love how infants are ready to take their senses to a whole new level, and it happens faster than you think. We encourage these skills and developments through a nurturing environment. That boosts small and large motor skills, social development, and language development.



02 Toddler Program

Before you know it, your child is now a toddler. With social skills developing, so does their vocabulary. Not to mention they are now wanting to be independent. We encourage all these skills and give your child the opportunities to make choices on age appropriate activities and self help skills. Potty training is encouraged in our toddler class and included in their daily schedule. It is never forced and worked on only when your child shows interest. Transitioning to the preschool program is done from here depending on potty training and assessments.



03 Preschool Program

Preschool aged children are engaging in relationships in more depth. Their self control and self help skills are more developed than ever. We work hard to offer activities and further their development using curriculum and experiences with math, reading, science, and motor skills. We understand that children all learn and develop at different levels. We take that and other measures when we create the preschool curriculum and activities. You will always be aware of classroom curriculum and obtain assessments when completed.



04 Pre-K Program

Children are active learners, even still before kindergarten. Similar to our preschool program, the curriculum is made to further their development. Curriculum that focuses on math, reading, writing, science, and motor skills. We take pride in teaching our pre-k kids and making sure they are ready for kindergarten. Assessments will also be done to ensure your child is ready for the first day of elementary school.



05 Grade School Program

Our grade school students enjoy a balance of play and learning before and after school.

After school, children are encouraged to complete their homework at LHLC 2 with staff support as needed. During school breaks, eligible students may join our exciting field trips, providing fun and enriching experiences beyond the classroom.



Emergency Information

Emergency information needs to be filled out in enrollment packet. Via brightwheel we will always have access to parent phone numbers along with emergency contact phone numbers at all times.

Emergency Drills

At Little Hands Learning Center, safety is always a priority. Fire drills are conducted monthly to ensure children and staff know how to respond quickly and safely in an emergency. In addition, we practice emergency disaster drills quarterly to prepare for other potential situations. These regular drills help us keep our safety procedures effective and ensure everyone is ready in case of an actual emergency.

Emergency Evacuation

This plan outlines the evacuation procedure to Meeting Spot #2 (dumpster in the Parking Lot) All staff must follow this procedure during emergencies. Safety protocols including head counts and parent communication are included.

Legend:



Yellow Dot: Your location



Green Signs: Exit doors



Red Icons: Fire extinguishers and pull stations



Red Cross: First aid station



Dashed Lines: Evacuation route



Meeting Spot #2: Dumpster in the parking lot

EMERGENCY EVACUATION MAP

LEGEND- Meeting #1 center trees - Meeting #2 Dumpster

 You are here



Fire extinguisher



Exit



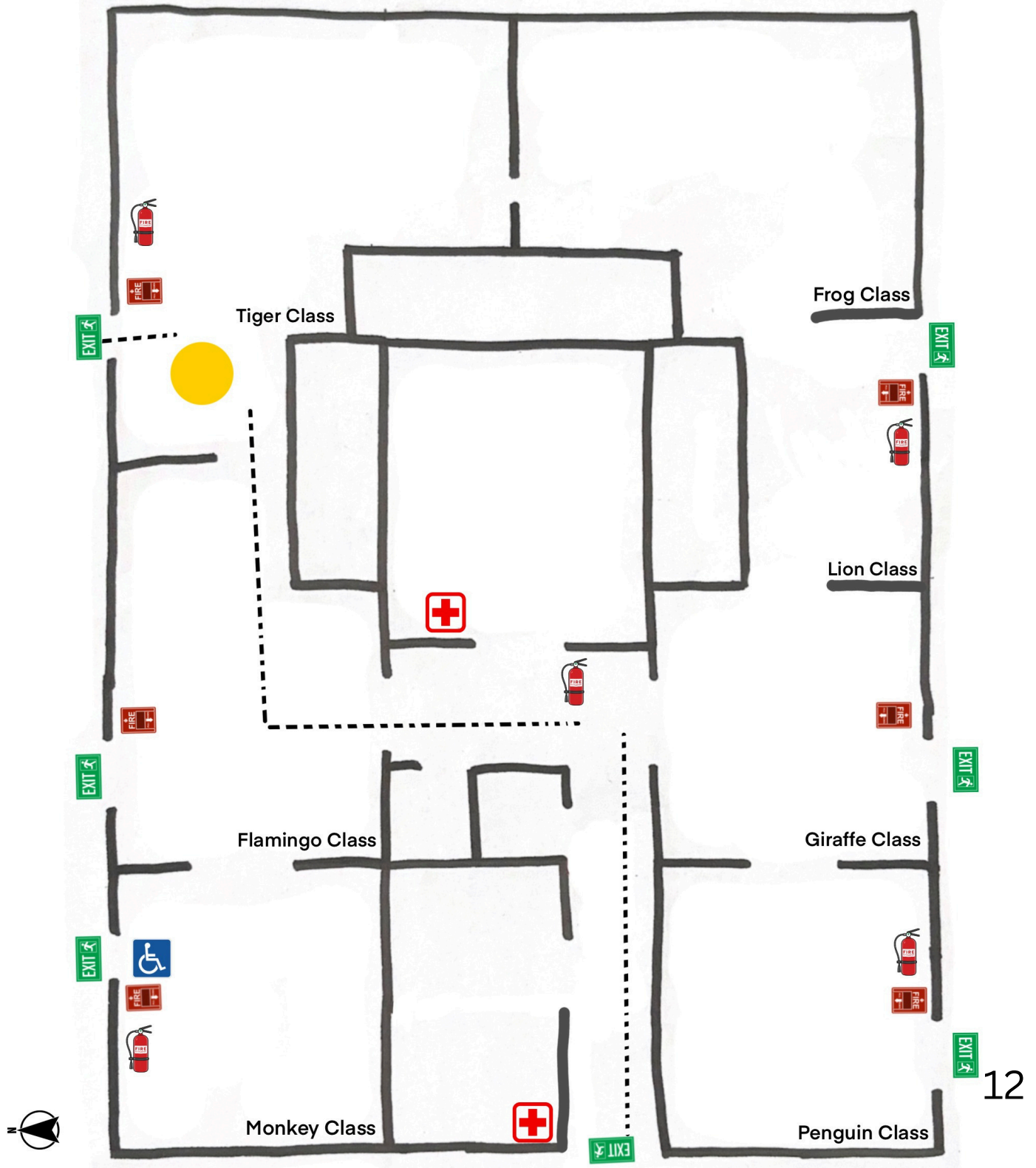
First aid station



Fire alarm pull station



Wheel chair access



EMERGENCY EVACUATION MAP

LEGEND- Meeting #1 center trees - Meeting #2 Dumpster



You are here



Fire extinguisher



Exit



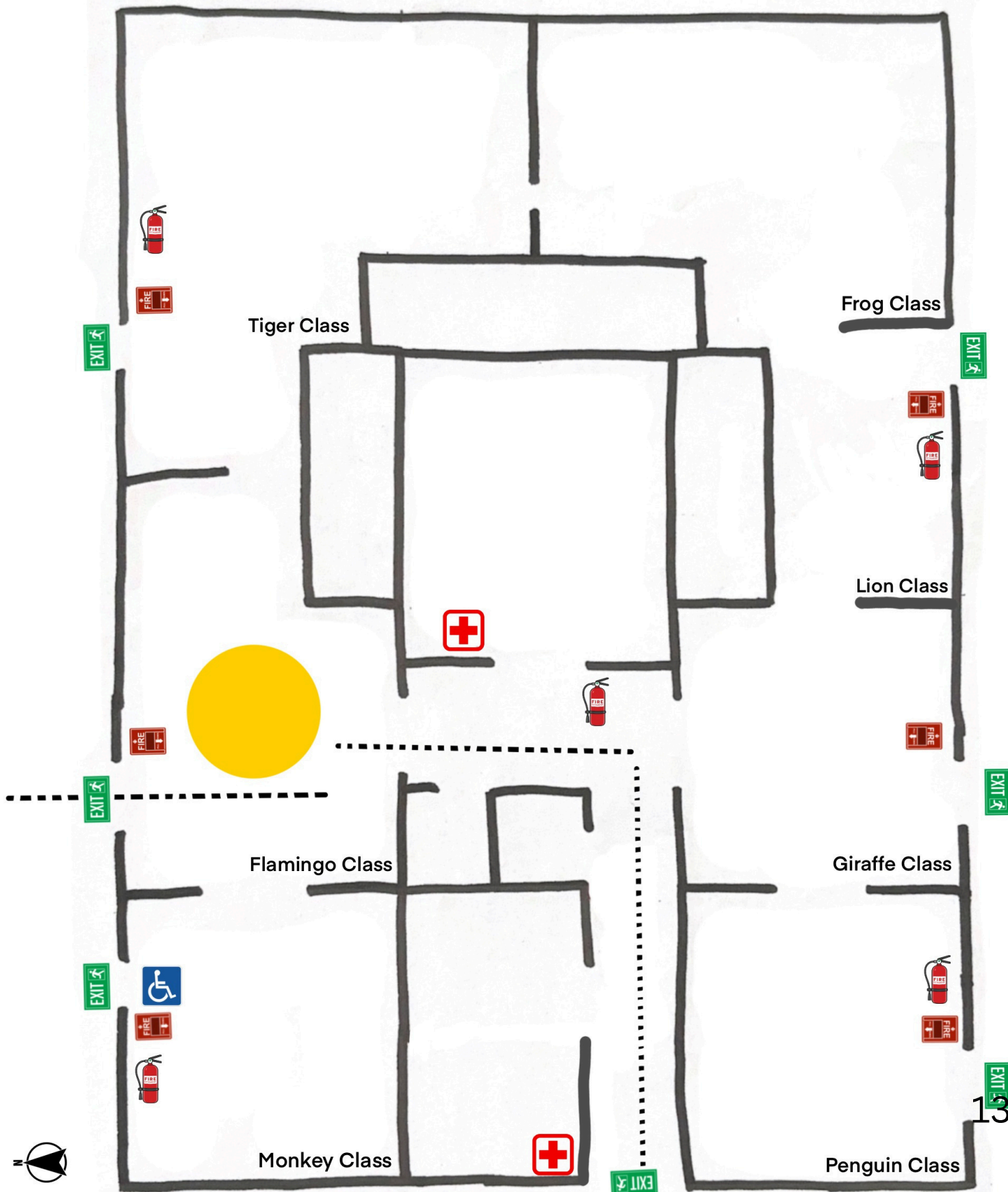
First aid station



Fire alarm pull station



Wheel chair access



EMERGENCY EVACUATION MAP

LEGEND- Meeting #1 center trees - Meeting #2 Dumpster



You are here



Fire extinguisher



Exit



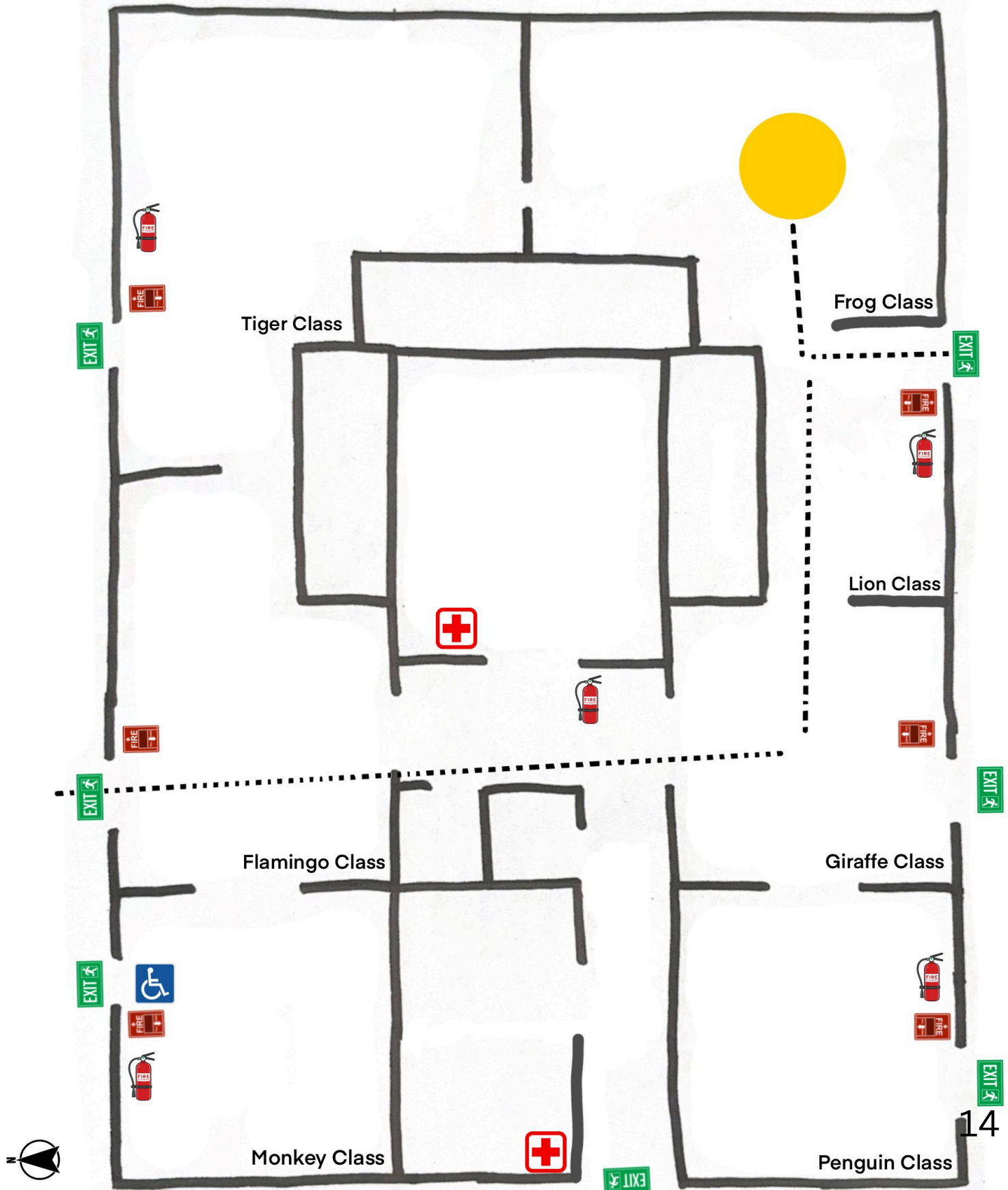
First aid station



Fire alarm pull station



Wheel chair access



EMERGENCY EVACUATION MAP

LEGEND- Meeting #1 center trees - Meeting #2 Dumpster



You are here



Fire extinguisher



Exit



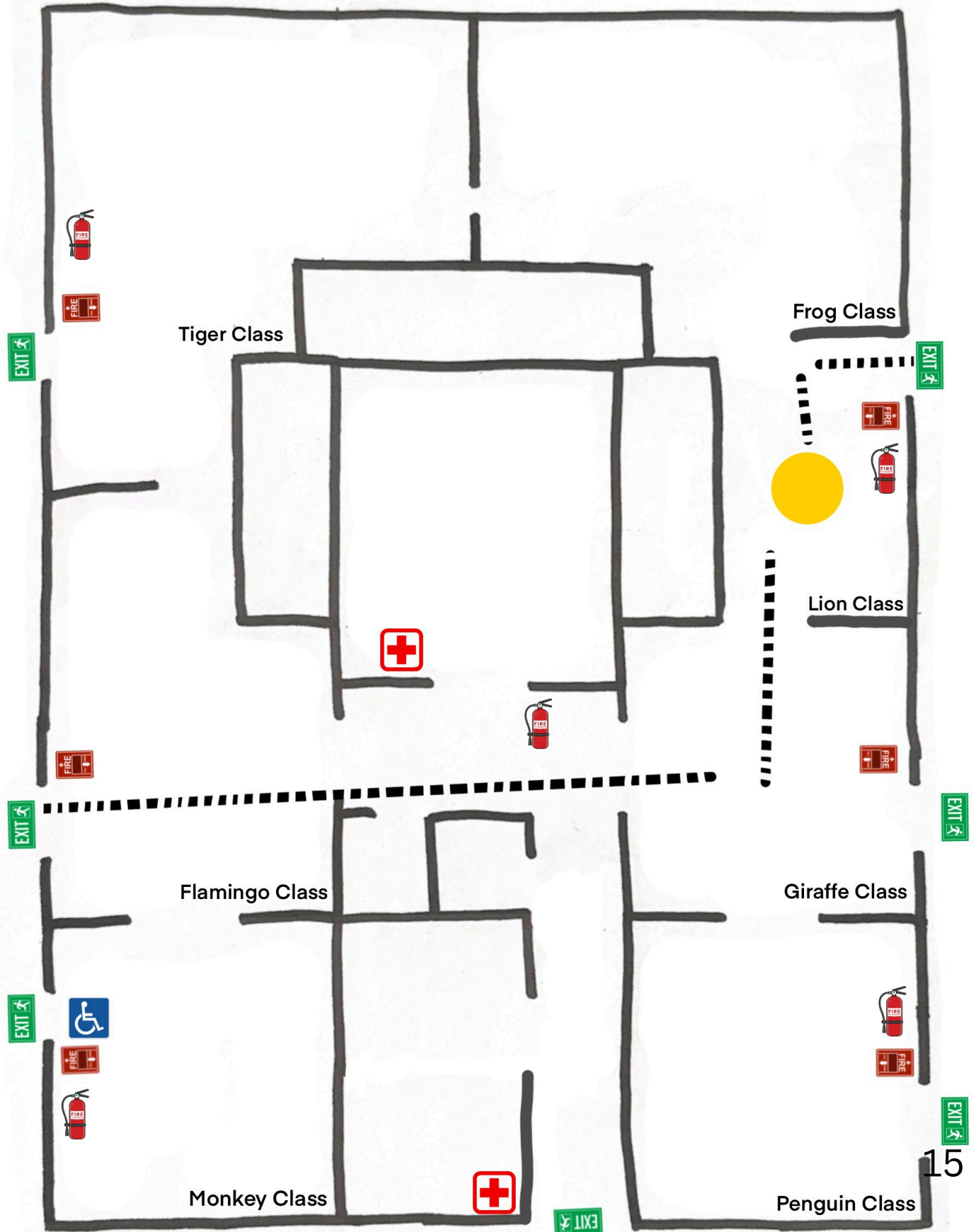
First aid station



Fire alarm pull station



Wheel chair access



EMERGENCY EVACUATION MAP

LEGEND- Meeting #1 center trees - Meeting #2 Dumpster



You are here



Fire extinguisher



Exit



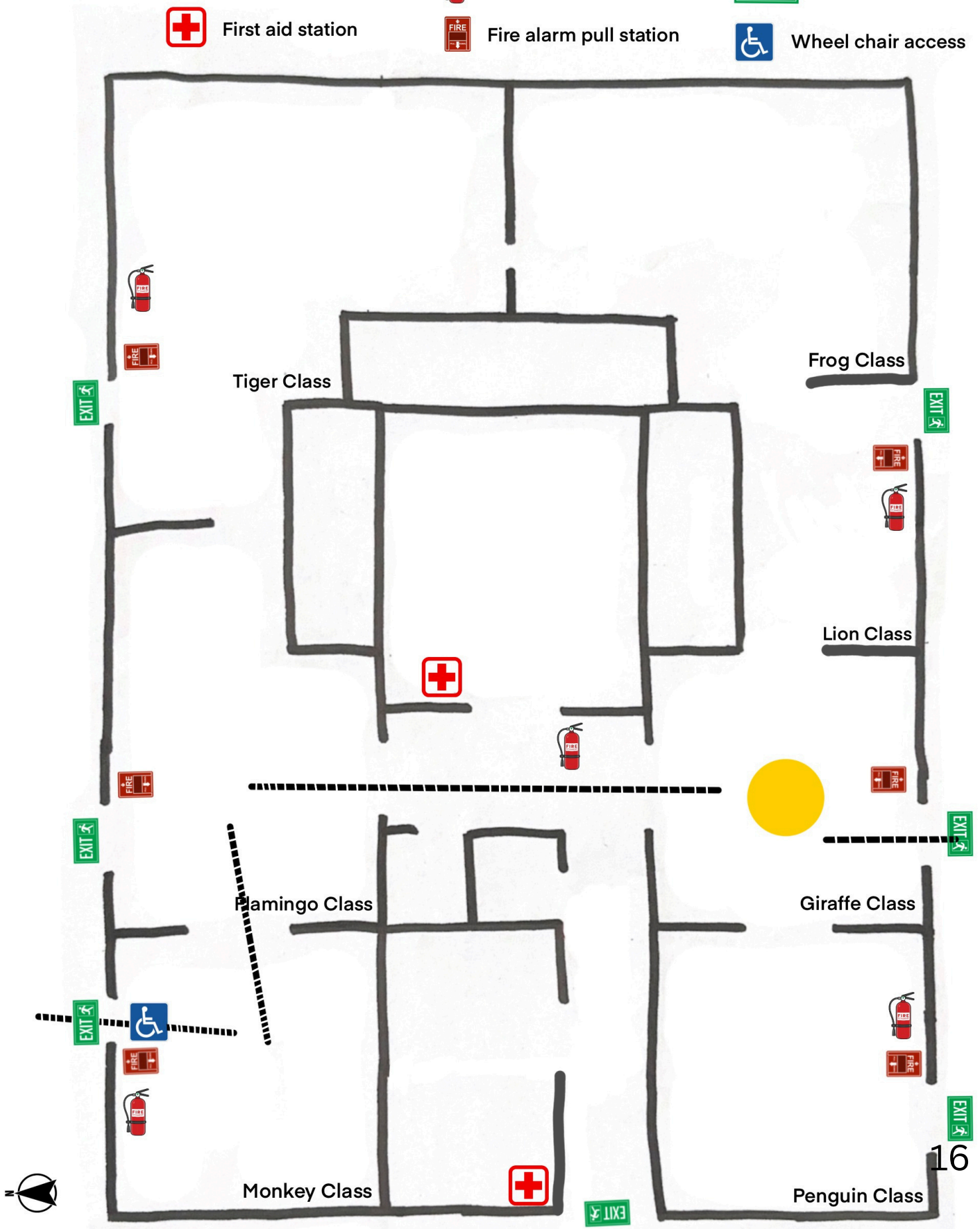
First aid station



Fire alarm pull station



Wheel chair access



EMERGENCY EVACUATION MAP

LEGEND- Meeting #1 center trees - Meeting #2 Dumpster



You are here



Fire extinguisher



Exit



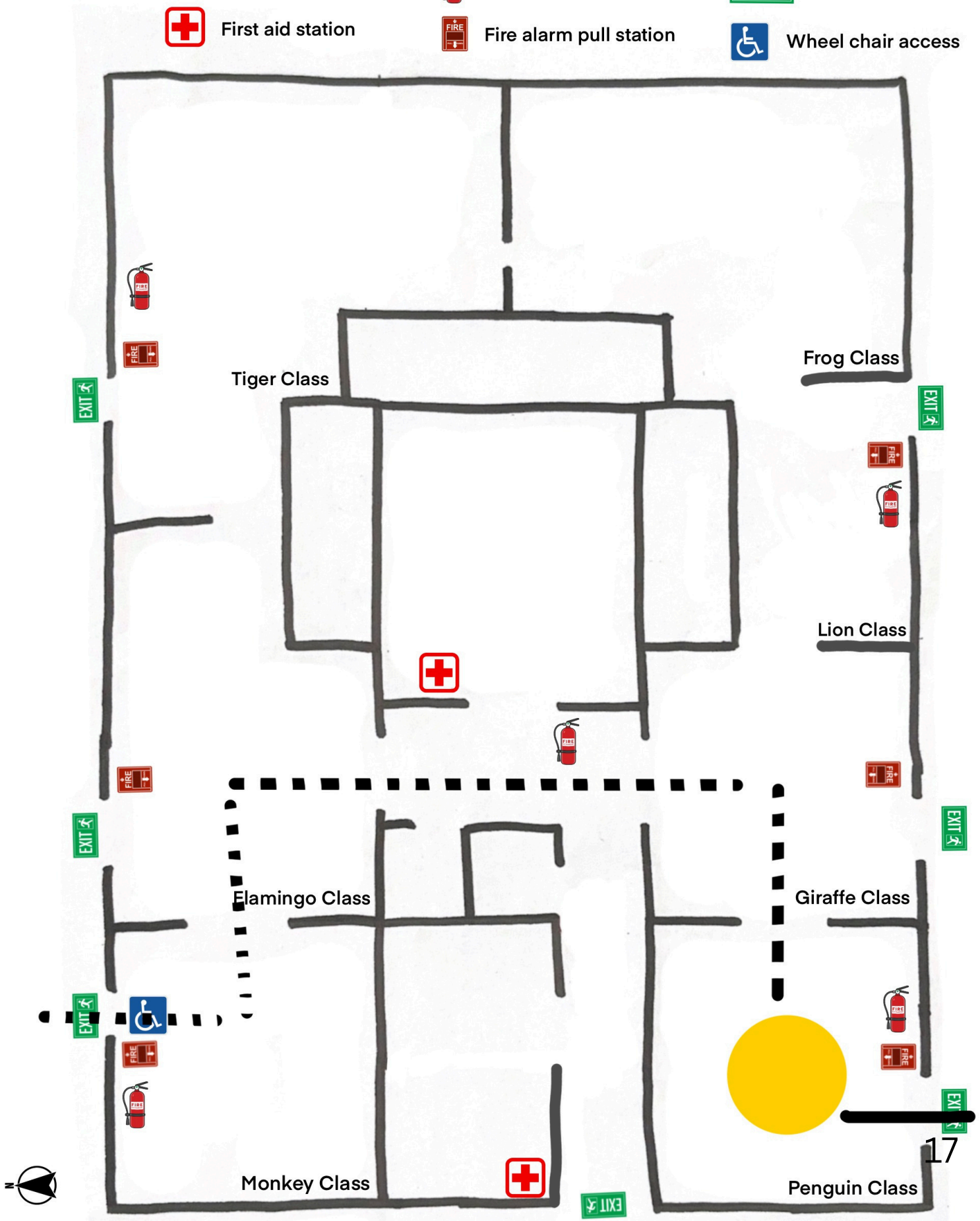
First aid station



Fire alarm pull station



Wheel chair access



LEGEND- Meeting #1 center trees - Meeting #2 Dumpster

Exit



EMERGENCY EVACUATION MAP

LEGEND- Meeting #1 center trees - Meeting #2 Dumpster



You are here



Fire extinguisher



Exit



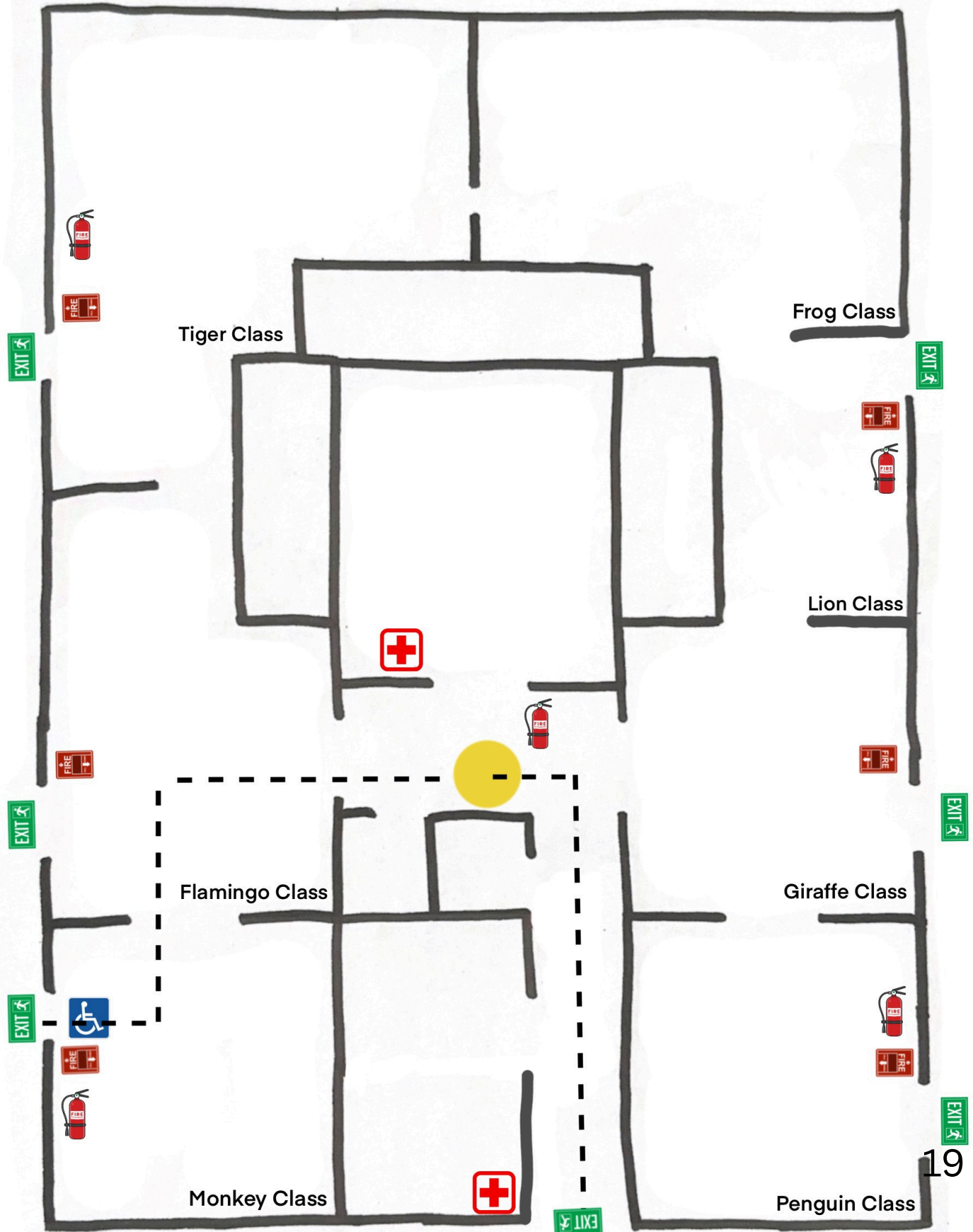
First aid station



Fire alarm pull station



Wheel chair access



EMERGENCY EVACUATION MAP

LEGEND- Meeting #1 center trees - Meeting #2 Dumpster



You are here



Fire extinguisher



Exit



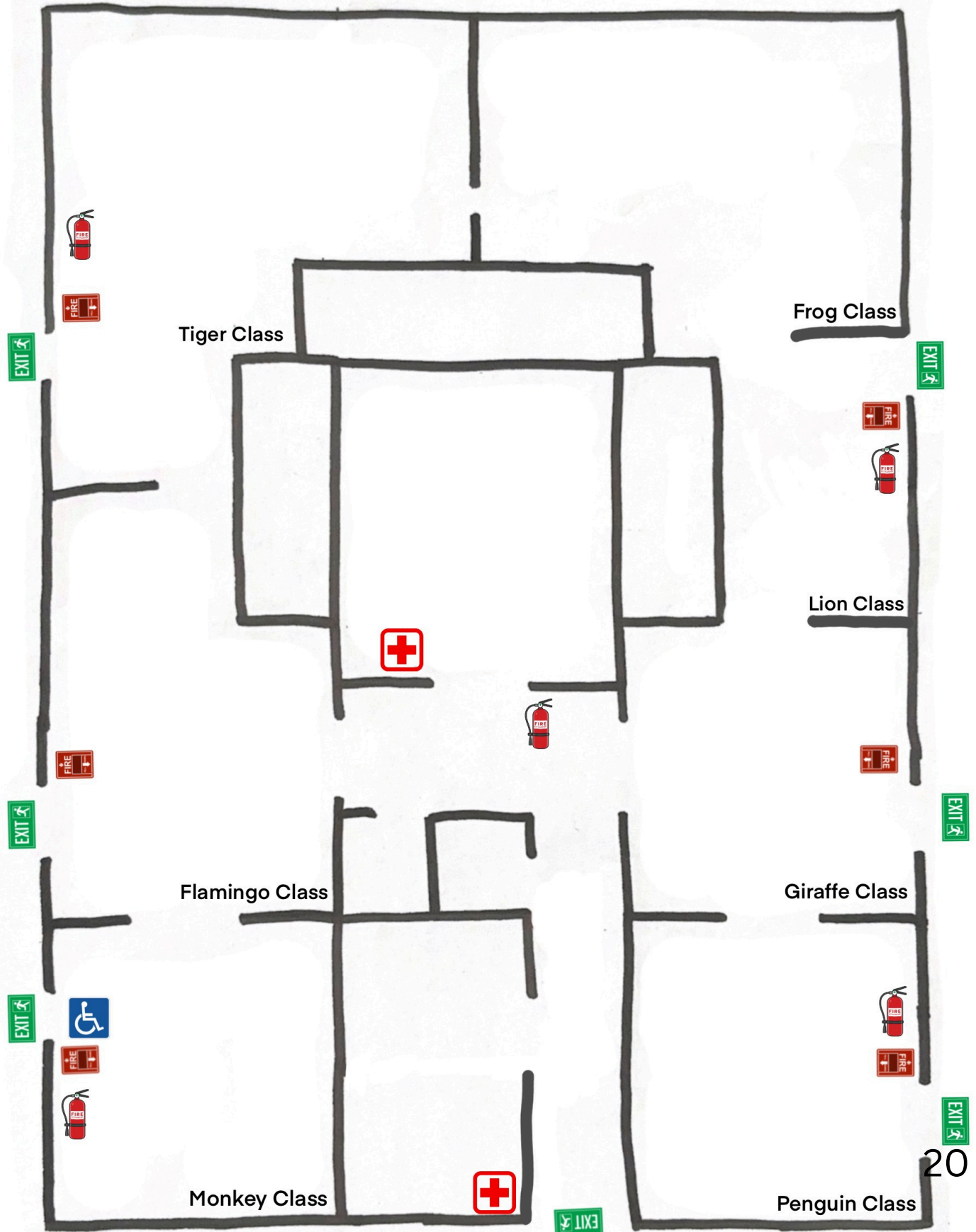
First aid station



Fire alarm pull station



Wheel chair access



Emergency Evacuation Cont.

Penguins Class:

- 01** Line up at the classroom door and count.
 - 02** Exit through the nearby green exit in the hallway.
 - 03** Follow the sidewalk around the building to the dumpster.
 - 04** Check attendance upon arrival
 - 05** Director will do a head count
-

Giraffes Class:

- 01** Line up at the classroom door and count.
 - 02** Exit right through the hallway door to the nearest exit.
 - 03** Continue directly toward the dumpster.
 - 04** Check attendance upon arrival
 - 05** Director will do a head count
-

Frogs Class:

- 01** Line up at the classroom door and count.
- 02** Exit right through the hallway door to the nearest exit.
- 03** Continue directly toward the dumpster.
- 04** Check attendance upon arrival
- 05** Director will do a head count

Monkeys Class:

- 01** Line up at the classroom door and count.
 - 02** Exit through the nearby green exit in the hallway.
 - 03** Follow the sidewalk around the building to the dumpster.
 - 04** Check attendance upon arrival
 - 05** Director will do a head count
-

Lions Class:

- 01** Line up at the classroom door and count.
 - 02** Turn right and exit the building through the right-side exit
 - 03** Continue directly toward the dumpster.
 - 04** Check attendance upon arrival
 - 05** Director will do a head count
-

Flamingos Class:

- 01** Line up at the classroom door and count.
- 02** Exit right through the hallway door to the nearest exit.
- 03** Walk around the building to the dumpster.
- 04** Check attendance upon arrival
- 05** Director will do a head count

Emergency Evacuation Cont.

Tigers Class:

- 01** Line up at the classroom door and count.
 - 02** Exit hallway and out the left-side exit.
 - 03** Continue directly toward the dumpster.
 - 04** Check attendance upon arrival
 - 05** Director will do a head count
-

Elephants Class:

- 01** Line up at the classroom door and count.
 - 02** Exit room through closest exit
 - 03** Continue directly toward the dumpster.
 - 04** Check attendance upon arrival
 - 05** Director will do a head count
-

Zebras Class:

- 01** Line up at the classroom door and count.
 - 02** Exit room through closest exit
 - 03** Continue directly toward the dumpster.
 - 04** Check attendance upon arrival
 - 05** Director will do a head count
-

Drills and Review:

- 01** Practice evacuations monthly.
 - 02** Review routes and protocols with staff quarterly.
 - 03** Conduct head count training regularly,
 - 04** Keep maps visible in every classroom and updated if floor plan changes.
-

At the Meeting Spot (Dumpster):

- 01** Each teacher confirms head count using attendance sheets.
- 02** Teachers hold up color-coded class signs to keep grounds organized
- 03** Report any missing individuals immediately to administration.
- 04** Director checks all classrooms if needed.
- 05** Teachers use emergency contact list to begin parent communication via call or app/text
- 06** Wait for emergency responders' all-clear or parent pickup orders

Snacks, Meals, and Allergies

Parents are responsible for providing all daily food, including morning snacks, lunch, and afternoon snacks.

For birthdays and special celebrations, other parents may bring treats, and families are always informed ahead of time so you can decide if your child may participate. Our infant and toddler programs are nut-free.

Our preschool and grade school programs don't have any restrictions on food provided. Allergy lists with photos and names are posted in each classroom to help keep all children safe. If your child requires an EpiPen, one must be provided and will remain in their classroom for emergency use. All staff members are CPR-certified and trained to take immediate action in the event of choking. Parents will always be notified of any choking incidents.

Grievance Procedures

At Little Hands Learning Center, we value open communication and take all parent feedback seriously.

Your input helps us grow, improve, and create the best environment for your children. Parents are encouraged to share any concerns directly with our team, and we will make every effort to address them promptly and thoughtfully. As part of your enrollment, you have also signed an acknowledgment that you may file a complaint with Child Care Licensing if needed. We believe that working together with families helps us continually provide the highest quality care.

Parent Involvement

We value family partnerships and maintain an open-door policy for all parents. You're welcome to visit and observe your child at any time during the day, though we encourage visits outside of nap time to minimize disruptions. Your presence and involvement help us create a supportive and connected learning environment.

Your Child's Adjustment

We understand that starting at a new center can be a big change for children and families. Each child adjusts at their own pace, and our staff provides comfort, consistency, and encouragement to help make the transition as smooth as possible. Open communication with parents is key we'll keep you updated on your child's progress and work together to support their adjustment.

Children's Belongings

All personal items brought to the center must be clearly labeled with your child's name. Extra clothing will be stored in your child's cubby or designated classroom storage. Your child's teacher will let you know when extra clothes need to be restocked. Labeling helps us keep items organized and ensures they go home with the correct child.

Clothing and Personal Items

Children should come dressed in comfortable, weather-appropriate clothing for active play. Extra clothing must be kept at the center: infants need 2 extra sets, potty-training children need 10 bottoms and 5 tops, and preschool and older children need 2 sets (tops and bottoms). Dirty clothes will be bagged and placed in your child's cubby to take home for washing. Toys from home should remain at home; any brought in will be kept in the office until pickup. Bedding will be sent home every Friday to be washed and must be returned on Monday. If bedding isn't returned by Monday, families will need to drop one off before nap time or pick up their child, as we do not keep extras.

Diapers and Wipes

Parents are responsible for providing all diapers and wipes for their child. Teachers will notify families via Brightwheel when supplies are running low. Children are typically checked every two hours and may use 5–6 diapers during a full 8-hour day. Every time your child gets their diaper changed it will be logged on their daily report via Brightwheel. Keeping an adequate supply helps us ensure your child stays clean, dry, and comfortable throughout the day.

Toilet Training

When children show interest in using the toilet, we communicate with parents to create a consistent plan together. If parents agree to move forward, we encourage children to try using the toilet during each diaper check and every 30 minutes. As they progress without accidents, the interval gradually increases to one hour or more. We never force toilet training—if a child isn't ready, we wait and try again later. All progress and attempts are logged in Brightwheel to keep families informed. Children who are 3 years old and not yet potty trained will remain at the 2-year-old rate and cannot advance to the next program until they have gone at least two consecutive weeks without accidents as the preschool program is a potty trained only facility.

Rest Periods, Nap Time, Bedding

Rest is an important part of your child's day. In our Monkeys and Penguins infant classes, rest time is on demand, and children sleep in cribs. Giraffes rest on cots, while Lions and older classes nap on mats on the classroom floor. All bedding and nap mats go home every Friday to be washed and must be returned on Monday. Giraffes, Lions, Frogs, Flamingos, Tigers, Zebras and Elephants have scheduled rest time from 1:00–3:00 PM. When children transition to our preschool programs (Zebras and Elephants), we understand some families wish to shorten naps. However, Nevada licensing requires all children to rest quietly for at least **15 minutes**. If a child falls asleep, they will be allowed to sleep for at least one hour before being gently woken. If parents prefer their child not to nap, we will attempt to wake them; however, if they continue to fall asleep, we allow at least one hour of rest, as this likely means their body needs the sleep.

Schedules

Each class at Little Hands Learning Center follows its own daily schedule designed to meet the developmental needs of the children in that group. Class schedules are posted in each classroom and are followed regularly to provide structure and consistency. Please ask your child's teacher if you'd like a copy of their specific schedule.

Exclusion

If your child is sent home for any reason—such as illness or behavior concerns—they must be picked up **within one hour** of notification. Failure to pick up within the hour will result in your child being excluded from care the following day. Prompt pickup ensures the safety and well-being of all children in our care.

Medication

All medications must be administered safely and according to state regulations. Over-the-counter medications require a doctor's note, which will be kept on file in the school office. Prescription medications must have the original prescription label attached, showing the child's name and birthdate, to verify it belongs to them.

Every dose given is documented in Brightwheel for your records. Please refer to your enrollment packet for the consent for medical treatment form, which must be signed before any medication can be administered.

Illness

To keep our center healthy, we ask that children stay home when ill. A fever of 101°F or higher requires pickup for the remainder of the day; children may return once they have been fever-free for 24 hours without fever-reducing medication. Three episodes of diarrhea in one day or one instance of projectile vomiting will also require pickup and exclusion for the following day. If a sibling in the same household that attends either facility is sick, **all siblings must remain home** to prevent spreading illness. Other illnesses will be handled based on a doctor's diagnosis, and children may return with a doctor's note.

Behavior

Our approach to behavior guidance focuses on redirection, teaching communication skills, and keeping all children safe. In our Infant through Frogs classrooms, redirection is used frequently as children build language skills. Any incidents are documented and communicated with parents via Brightwheel. In our Flamingos and Tigers programs, children are still developing language but can often express their feelings. Biting will result in being sent home after 3 incidents in one day, and serious aggression toward other children may also require exclusion for the remainder of the day. Any aggression toward a teacher results in immediate pickup. In our Zebras and Elephants programs, children are expected to use language to manage conflicts. One biting incident results in going home, and any aggression toward staff is grounds for immediate exclusion. Flipping chairs, pushing furniture, or damaging the classroom is not allowed and will also lead to exclusion for the day. Ongoing behavioral concerns will be communicated via Brightwheel. If behavior persists, we'll meet with families to develop a plan; continued issues may lead to exclusion from the center. **We have a zero-tolerance policy for aggression toward teachers—depending on severity, a child may not be permitted to return after a single incident.**

Inclusivity

At Little Hands Learning Center, every child and family is valued and respected. We celebrate diversity by creating an environment where all cultures, languages, abilities, and backgrounds are welcomed and embraced. Our programs are designed to support each child's unique strengths, ensuring they feel safe, included, and empowered to grow. We encourage kindness, understanding, and respect for others, helping children build lifelong skills for empathy and inclusion.

Special Needs

Our facility is committed to supporting children with diverse needs and will make reasonable accommodations for children with special needs, including those with an active Individualized Education Program (IEP). We work closely with families to understand each child's unique requirements and provide appropriate support whenever possible. However, certain disabilities or needs may exceed the scope of care we are equipped to provide. In such cases, we will work with families to determine the best course of action and may recommend alternative services better suited to meet the child's needs.

Injuries

Your child's safety is our top priority. All injuries are documented in Brightwheel to keep parents informed. Head injuries are carefully assessed; if we suspect a concussion, parents will be contacted immediately and must pick up their child. For major injuries, parents are required to sign an incident report at pickup acknowledging the injury. The original report is kept in the child's file, and a copy is available for parents. As required, major injuries are also reported to Child Care Licensing via the self report form on the State of Nevada Website. We also email our state licenser so they are aware of the incident.

Child Abuse

The safety and well-being of every child in our care is our highest priority. All staff members at Little Hands Learning Center are trained and fully aware that they are mandated reporters under Nevada law. This means they are legally required to report any suspected abuse or neglect to the appropriate child protection authorities immediately. We take this responsibility seriously to ensure that every child is cared for in a safe, nurturing, and protective environment. Every classroom has the child abuse hotline in their classroom.

Staff Training

All staff at Little Hands Learning Center meet the Nevada Registry requirements for early childhood education. New employees complete all required initial classes within their first 90 days, are CPR-certified, pass a full background check, and provide proof of a negative TB test before working with children. To ensure the highest quality care, staff also complete at least 24 hours of professional development training each year. Ongoing training helps our team stay up to date with best practices in safety, child development, and early education.

Initial 90 Day Classes

- CPR & Pediatric First Aid (in-person with infant/child skill demo)
- Recognition & Reporting of Child Abuse and Neglect
- Signs & Symptoms of Illness (SOI) with Bloodborne Pathogen Training
- Child Development / Guidance & Discipline
- Lifelong Wellness (Nutrition, Obesity Prevention & Physical Activity) — new 2-hour standard applies as of Feb 2025 [The Nevada Registry](#)[DWSS](#)
- Sudden Infant Death Syndrome (SIDS) — required if working with infants
- Prevention of Shaken Baby Syndrome (SBS/AHT)
- Building & Physical Premises Safety, including Hazardous Materials Storage
- Emergency Preparedness & Response Planning
- Medication Administration & Prevention of Food Allergies
- Transportation and Field Trip Safety (if assigned to transport children)

Smoking Policy

Little Hands Learning Center maintains a completely smoke-free environment to ensure the health and safety of all children, families, and staff. Smoking, vaping, or the use of any tobacco products is strictly prohibited inside our facilities, on the playgrounds, and anywhere on school property.

Water Bottle

Children must bring a water bottle to school every day to stay hydrated. If your child does not have a water bottle, you will be notified and must provide one within the hour. If water is not provided, a \$5 water fee will be added to your account and must be paid at pickup or drop-off. Unpaid fees will result in your child being denied care the following day.

Sunscreen

To protect children from sunburn, we apply sunscreen before morning and afternoon recess from April through October. Parents must provide sunscreen labeled with their child's name; failure to do so may result in your child being unprotected and at risk of sunburn. If you prefer your child not to wear sunscreen, please do not sign the sunscreen consent form in your enrollment packet.

Security

Both Little Hands Learning Center locations are equipped with a secure door strike system. Parents must enter their check-in code for the door to unlock; otherwise, the door remains locked.

Anyone other than a parent picking up a child must be listed on the authorized pick-up list and present a valid photo ID for verification. These measures ensure that all children are safely released only to authorized individuals.

Water Day

Water Day takes place from June through August and is a fun part of our summer programming! On assigned Water Days, children must come dressed in water play clothes, water shoes, and bring a towel and a full set of extra clothes. If a child does not come prepared with the required items, **they will not** be able to participate for safety and comfort reasons.

Meet the Admin

Center Owner



Hi! My name is Nikkole, and those are my adorbalen kids! I am the owner of Little Hands Learning Center. Teaching children has always been a passion of mine. From UNR education classes, to multiple long term child care, and even my own children. I have a passion for learning and teaching preschool children. It is my mission to encourage children to learn, with a love and desire to become life long learners. It is important for me to keep communication open so please don't hesitate to come to me or leave me a message.

.....

Asst. Director - Miss Yaya - LHLC



Miss. Yaya is a dog mom of 2! She has been at Little Hands since 2016 and loves to see your kiddos extra when you need a sitter. Her favorite part about working with kids is the bond she develops with each child and their families. When Yaya has free time, you'll catch her checking out new local spots at the beach and even at a concert. She loves her country music!

Director Miss Bernadette - LHLC



Meet Bernadette! She holds a degree in Early Childhood Education. She loves music, her furry baby Apollo and is huge on family! She is a huge hockey fan and cheers Vegas Knights all the way. Bernadette grew up in Michigan. Her favorite part about teaching is being able to watch children grow and find their interest. Don't hesitate to stop and talk to her.

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Director - Miss Elena - LHLC2



Miss. Elena graduated from UNR with a degree in Kinesiology but discovered she loved working with children while working here at LHLC. This led her to earn her Preschool CDA in 2023. Outside of LHLC Elena is all about sports, especially soccer and football, and she enjoys the outdoors whether she's fishing or at the lake. Elena loves watching children grow, learn, and create special memories with them.